

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, August 1, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, August 1, 2006, with the following members present: Dennis Falken, Emil Klavetter, Mary Negstad, Donald Larson, and Deanna Santema.

CALL TO ORDER

Chairperson Falken called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Falken called for a motion to approve the Consent Agenda. Motion by Larson, seconded by Klavetter, to approve the agenda for the August 1, 2006 Commission Meeting as amended: adding a Claim Approval of \$300.00 and changing the Executive Session for Personnel/Contractual Matters to Personnel/Contractual/Legal Matters. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion Carried.

Minutes: July 25 & 28, 2006 Commission Meetings.

Welfare Matters: Case # 06-111 for rent was approved; Case # 06-113 for hospital was denied; Case # 06-118 for Cobra Insurance was approved; Case # 06-074 for hospital was approved; Case # 06-116 for rent was denied.

Travel/Education: Mark Anawski to go to Pierre, SD on October 16-20, 2006 to attend the Veteran Refresher Training. Shawn Hostler to go to Mitchell, SD on August 28 - September 1, 2006 to attend the South Dakota Highway Patrol Police Service Dog Unit Maintenance Session.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Santema, to approve the following claim. NACRC, Registration for National Conference \$300.00. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter, "Aye," Larson "Aye," Falken "Aye." Motion Carried.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the Seal Coat Program, the Motor Graders Bids, and to give an update on the Bridge Projects.

Emergency Management Director, Todd Struwe met with the board to discuss the NIMS/ICS Train the Trainer Course, the POD and Pandemic update, the upcoming LEPC meeting, Firefighter Training, the Drought and the Wildfires.

Zoning and Drainage Director, Robert Hill met with the board to discuss the ICS Training, Zoning Ordinance Changes, Roberts Rules of Order, Drainage Concerns, the upcoming Fall Convention and Zoning Board Meeting.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the salaries and personnel changes for the month of July 2006 are as follows: Longevity Increase: Vickie Buseth \$30.00; Curtis Sterud \$60.00; and Stephanie Vogel \$30.00. Annual Review/Step: Linda Gross from \$12.31 to \$12.56; Kathy Hanson from \$13.59 to \$13.86 (retro June 2006,) Curtis Sterud from \$15.43 to \$15.70. Wage Change: John Molengraaf from \$9.91 to \$10.51. Resignation: Part-time Correctional Officer, Andrew Harmon.

Commission \$15,865.08; Elections \$933.12; Auditor's Office \$8,017.08; Treasurer's Office \$12,184.84; States Attorney's Office \$20,466.44; Custodial Buildings \$2,795.32; Director of Equalization \$17,713.01; Register of Deeds \$8,060.22; Veteran's Service Officer \$3,440.25; Sheriff's Office \$36,888.05; County Jail \$29,623.21; Contract Law Enforcement \$6,690.57; Emergency Management \$5,917.59; Drainage \$896.57; Highway \$47,424.33; Welfare \$3,041.71; Community Health Nurses \$2,348.12; Women, Infants, & Children \$2,121.56; County Extension \$4,424.80; Weed Control \$12,673.90; Planning & Zoning \$4,689.84.

Be it noted, Chairperson Falken signed claims for July 2006 Payroll Additives as follows: AFLAC, insurance \$2,934.66; AFLAC Flex-One \$90.00; Office of Child Support Enforcement, child support \$744.60; Delta Dental, insurance \$2,581.56; Flex One, unreimbursed medical \$1,497.00; Local Teamsters, union dues \$952.00; SDRS, retirement \$29,493.10; SDRS Supplemental, retirement \$4,821.66; EFTPS \$56,801.86; Wellmark Blue Cross, insurance \$45,199.39; Fort Dearborn Life, life insurance \$569.90; Breit Law Office, garnishment \$335.48.

REGULAR BUSINESS

Greg Maag with First District and Dave Meyer with ICAP met with the board to discuss and present the Environment Review Record Documents for the ICAP Housing Project. Motion by Klavetter, seconded by Negstad, to approve and authorize Chairperson Falken to sign the Environment Review Record Documents for the Interlakes Community Action, Inc. Self-Help Homeownership Opportunity Program Project/Lass Addition Mutual Self-Help Housing Project. Roll Call Vote: Santema "Aye," Klavetter, "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to give the NACo Prescription Drug Card Update.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to present the 2007 Provisional Budget for Brookings County, South Dakota. Motion by Santema, seconded by Negstad, to authorize the Brookings County Auditor, Janet Willmott to publish the 2007 Provisional Budget for Brookings County, South Dakota. Be it noted, a Public Hearing will be held on Tuesday, September 5, 2006 at 9:00am to adopt the Provisional Budget.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the Temporary Election Worker Job Description, the Hospital Board Appointment, the NACo Conference, and Correspondence.

Motion by Negstad, seconded by/ Santema, to approve and authorize Chairperson Falken to sign the Temporary Election Worker Job Description for the Brookings County Auditor's Office. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion Carried.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Larson reported on the 2007 Budget Hearings and discussed the Railroad Flashing Traffic Lights in Aurora Township.

Commissioner Negstad reported on the 2007 Budget Hearings and the Domestic Abuse Shelter Board Meeting.

Commissioner Santema reported on the 2007 Budget Hearings and the First District Annual Picnic and Meeting.

Commissioner Klavetter reported on the 2007 Budget Hearings and the First District Annual Picnic and Meeting.

Commissioner Falken reported on the 2007 Budget Hearings, the Navitas Energy Local Review Committee Meeting, and updated the board on Harvest Church, Mosquito Misting, and the West Nile Virus.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad, to enter into Executive Session at 9:52am. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion Carried. Chairperson Falken declared executive session over at 10:02am. Reason - Personnel, Contractual, and Legal Matters. No action at this time.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, August 15, 2006

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office